

Beaumanor Hall

Our
commitment
to your
safety

Guide for event guests



Safe events

Beaumanor Hall is committed to making sure you feel confident and comfortable when you visit.

The event you attend may look and feel different to what you've experienced before but we'll endeavour to make it as enjoyable as possible, maintaining high standards of customer service while following national guidance.

We're responding proactively to government guidance which might mean there are temporary changes at short notice. We'll do our best to ensure you're communicated with regularly so if things do change, you'll know about them as soon as possible.

If you have any questions or concerns before your visit, please do not hesitate to contact us.

How we'll be working

Parking

Car park marshals will be available to assist you on arrival. We have ample parking spaces to allow guests to walk to and from their cars whilst maintaining a safe distance from other guests. Signage will also be in place on site to guide you.

Reception

On arrival, all guests will be greeted and checked in by a reception team member. Our reception area has been fitted with a perspex screen and sanitiser stations are also located in this area. Guests will be invited to use the NHS COVID-19 app to scan the QR code on our 'venue check in' poster. We encourage guests to follow the directional signs throughout Beaumanor Hall and grounds.

Frequent cleaning

We have always taken pride in our standards of cleanliness at Beaumanor Hall. We have implemented further measures to maintain a safe environment and to reassure all guests and visitors. This includes regular cleaning of all hard surfaces and touch-points throughout, including communal areas. Conference rooms will have antibacterial wipes available for delegate use and rooms will only be used by one group each day, to ensure we have sufficient time to clean between use.

Toilet facilities

We have implemented cleaning checklists for our toilet facilities and these areas will be cleaned at hourly intervals. We have reduced the number of toilets available to guests to ensure social distancing can be maintained in these areas. Hand dryers and single-use disposable paper towels are provided.

Staff

Staff will be adhering to workplace health and safety guidance, wearing the necessary protective equipment when required.

Food and drink

All food is freshly prepared by our team of talented chefs on site. Our kitchens continue to meet regulatory standards and we have been awarded the 'Good to Go' badge which recognises hospitality venues for implementing covid-secure workspaces and operations.

Shared jugs of water or juice will not be available. Disposable paper napkins will be provided for guests in our public dining areas. Tablecloths (and linen napkins at private events) will be professionally laundered.



Social distancing

Our spacious dining rooms and conference facilities will offer adequately spaced tables and seating to facilitate both safe social distancing and an efficient, attentive service from our staff. Events and visits to Beaumanor will be operating at reduced capacity to allow social distancing and bookings will be adhering to a carefully managed schedule.

Throughout the site there are one-way systems which incorporates hand sanitisation stations at both entrance and exit points, they will provide adequate flow as people move around the venue.

Where a one-way system is not in place, please keep to the left-hand side of a room or area as you move through it and ensure you allow a safe distance between yourself and other people.

A face covering should be worn at all times when moving around the venue (not required for children less than 11 years old). Face coverings can be removed once guests are seated.

For the safety of all guests, we politely ask guests to not alter the layout of seating or tables and to adhere to guidance displayed on signage throughout Beaumanor Hall when moving between rooms. If changes to room layouts are required, please speak to a member of staff who will be pleased to help.

Ventilation of rooms and use of outdoor spaces

Where possible windows and doors will be opened to allow greater air flow. We ask that guests do not pin doors open if they aren't already, as they may be a fire door and must be kept closed.

If your event does not use our outdoor patio or gardens but you would like to, please email Beaumanor.hall@leics.gov.uk detailing your request.

Equipment and personal items

Guests should keep their bags and personal items close by to where they are seated.

Meeting event organisers and delegates must provide their own stationery items and ICT equipment.

Bottled water, pens, paper and pencils will not be provided. Projectors will be set up ready for arrival. As part of all conference room facilities, they will be deep cleaned before and after use.

Please ensure any materials or training aids you bring on the day can be transferred by you to your allocated conference room (including upstairs if required) as our staff are currently unable to assist with this.

Please make our bookings team aware of any room, delegate or guest requirements, including accessibility, as early as possible so we can look to accommodate this.

Wellbeing

Guests are to alert a member of staff if they feel unwell. A dedicated room will be set aside for guests to wait in if they need to arrange transport to leave the venue. If guests have their own transport they should still alert staff that they are feeling unwell but then make their own way immediately outside the building.

How to find us

Public Transport Info:

There is a train station in nearby Loughborough which is approx 4 miles from Beaumanor Hall, taxis are available at the station. Bus routes between Loughborough and Leicester stop near the top of Beaumanor's drive.

For more information please contact Traveline:
www.traveleastmidlands.co.uk

From M1 Junction 22 (Markfield)

Join the A511 towards Coalville. At the first roundabout, turn right into the B591. After approx. 2 miles take the right-hand turn signposted 'Woodhouse Eaves' (formerly the B591, this road is now declassified). Carry straight on, crossing the B5330, continuing down Beacon Road (passing the turning into Woodhouse Eaves) on into Woodhouse on the Forest Road. Beaumanor Hall is signposted within the village, and the turning into Beaumanor's drive is on the left-hand side, heading out towards Quorn.

“Choose Beaumanor Hall to have your experience enhanced. We bring your event to life so your day at our Victorian country house is nothing short of outstanding”

Nathan Brown, Events Manager

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www.beaumanorhall.co.uk @beaumanorhall   

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