



Date: **date received.**
Contact: Jonathan Heather
Phone: 0116 3053191
Email: jon.heather@leics.gov.uk

To the External Visits Coordinator,

This letter is to provide clarity on our stance with regards to Risk Assessments. We do not issue risk assessments for several reasons.

- Our risk assessments are conducted by experts in the field and are reviewed annually.
- Our Technical Activities are delivered by qualified and experienced staff that hold the relevant NGB awards and/or site-specific training. Furthermore, all staff are trained and monitored by our own management.
- Only qualified and experienced personnel would be able to pass judgement on a technical Risk Assessment.
- The Adventure Activities Licensing Authority, Adventuremark and Learning Outside the Classroom inspectors have advised us that we should not hand out our specific Risk Assessments.
- If we hand out our Risk Assessments, then the school themselves would inherit some legal responsibility for these Risk Assessments.
- The responsibility of the school is to ensure that the Risk Assessments are in place. By asking as you have done and knowing that Beaumanor Activities hold the Adventure Activities Licensing Authority licence, Adventuremark Certificate and Learning Outside the Classroom Quality Badge you have ensured that all necessary documentation regarding Risk Assessment is in place.



Quality Badge awarded by



Our current accreditations are:

Adventure Activities Licensing Authority licence is L160651/RO672 Expiry 30/07/2027

Adventuremark Certificate AAA101208 Expiry 30/09/2026

LOtC Quality Badge number is 101804 Expiry 30/09/2026

Employers' Liability, Public Liability and Officials Indemnity risks are covered with AXA and others. The policy number is P25CASLFG00353 and will next renew on 1 October 2026. The limit of indemnity is £50 million in respect of Public Liability, £50 million in respect of Employers' Liability and £10 million in respect of Officials Indemnity.

Risk-Benefit Assessment

Beaumanor has a long and successful history of providing outdoor and adventure education activities to young people. The benefits of these activities for participants are numerous and include:

- Increased levels of trust and opportunities to examine the concept of trust (us in them, them in us, them in themselves, them in each other)
- Involvement in activities leading to greater academic and vocational learning with improved achievement and attainment across a range of curricular subjects. Students are active participants, not passive consumers and a wide range of learning styles can flourish.
- Enhanced opportunities for 'real world' 'learning in context' and the development of the social aspects of intelligence.
- Increased risk management skills through opportunities for involvement in practical risk-benefit assessments ('what do we want to do and what do we need to do to make it safe enough?'). Giving learners the tools and experience necessary to assess their own risks in a range of contexts.
- Opportunities to practically examine the components of challenge (ie chance of gain or benefit / risk of loss or harm / accurate goal setting and judgement / willingness and commitment / activity outside the comfort zone (physical and/or emotional)
- Greater sense of personal responsibility
- Enhanced emotional intelligence (including a greater awareness of their own needs and the needs of others)
- Possibilities for genuine team working including enhanced communication skills
- Improved environmental appreciation, knowledge, awareness and understanding. Including opportunities to interact with a wild environment.
- Improved awareness and knowledge of the importance and practices of sustainability in the modern world.
- Physical skill acquisition and the development of a fit and healthy lifestyle.

These benefits inform the centre's risk management policy. The centre's aim is to achieve an appropriate level of challenge to maximise the learning for each participant. The aim is not to make the learning environment as safe as possible but as safe as it needs to be.

Clearly adventure activities involve an element of challenge and, therefore, risk of loss or harm. This could involve participants, visiting staff, centre staff or members of the public in proximity to the activity. Using the following strategies the centre will balance the benefits and risks in such a way as to bring the residual level of risk to an appropriate and tolerable level for each group and individual:

- Employment / deployment of competent staff
- Induction and initial / ongoing training
- Agreed and regularly reviewed operating procedures and practices
- Peer and management monitoring of delivery
- Awareness of and involvement in regional and national developments in activity delivery and management.

All teaching/instructional staff at the centre are competent to lead their programmed activities. Competent means they:

- Either hold an appropriate NGB award or have been judged competent by a technical adviser / head of centre.
- Have been inducted into the centre's procedures
- Have received additional training appropriate to their role, including first aid, minibuss training, manual handling and management of the water environment, as appropriate

Regards

Jonathan Heather

Centre Operations Manager

t: 01509 890119 (Option 1)

e: jon.heather@leics.gov.uk



Beaumanor Activities,

Beaumanor Hall,

Woodhouse,

Leicestershire,

LE12 8TX

www.beaumanorhall.co.uk

Owned and operated by

Leicestershire County Council



Adventure Activities Licensing Regulations 2004

Licence number: **L160651**

Date of issue: **04/04/2025**

Provider reference number: **R0672**

This licence is granted by the Health and Safety Executive (HSE), acting as the Adventure Activities Licensing Authority (AALA), to

Leicestershire County Council
County Hall
Glenfield
Leicester
LE3 8RA

to provide adventure activities as specified in the Activity Centres (Young Persons) Safety Act 1995 and the Adventure Activities Licensing Regulations 2004 **at or from Beaumanor Activities, Beaumanor Hall, Woodhouse, Loughborough, Leicestershire, LE12 8TX.**

The facilities for adventure activities which may be provided under this licence are:

Trekking Category	Caving Category
Climbing Category	Watersports Category Kayaking Canoeing

This licence is effective from **01/07/2025 to 30/06/2027** unless revoked or otherwise amended.

This licence is issued subject to the standard conditions set out in Annex 1 of this licence and, where required, the additional conditions set out in Annex 2.

If you have any questions about this licence or Adventure Activities Licensing you can find further information at www.hse.gov.uk/aala or can contact the AALA at AALA-Applications@hse.gov.uk.

Annex 1

The standard conditions attached to this licence are as follows:

1. that the licence-holder shall maintain such arrangements as are appropriate for the review of the assessment referred to in regulation 6(1)(a)(i) and for the effective implementation, control, monitoring and review of the control measures referred to in regulation 6(1)(a)(ii);
2. that the licence-holder shall maintain suitable and sufficient arrangements—
 - (i) for the appointment of a sufficient number of competent and adequately qualified instructors;
 - (ii) for the giving of safety information to instructors and participants;
 - (iii) for the provision of such equipment as is needed to ensure that the activities are carried out safely;
 - (iv) for the maintenance of that equipment in an efficient state and in good repair; and
 - (v) for the provision of first-aid, for the summoning of medical and rescue services in the event of an emergency, and for otherwise dealing with an emergency;
3. that the licence-holder shall ensure that he is advised by competent persons on safety matters unless he has competence in such matters himself;
4. that the licence-holder shall ensure that the authority is permitted to inspect at any reasonable time any place or equipment used in, or in connection with, the provision of the facilities for adventure activities to which the licence relates and any documents held by or on behalf of the licence-holder relating to such provision;
5. that the licence-holder shall accede to any reasonable request for information from the authority relating to the provision of such facilities;
6. that where such facilities are provided at or from an activity centre on two or more consecutive days, the licence-holder shall display at that centre a copy of the licence; and that where such facilities are not so provided the licence-holder shall have available for inspection, at any reasonable time, such a copy; and
7. that the licence-holder shall not refer to his holding of a licence, in any advertisement or information issued by him or on his behalf, unless that reference states which adventure activities are covered by the licence and gives the telephone number of the licensing authority.

Annex 2

The additional conditions attached to this licence are as follows:

None apply.



ADVENTUREMARK

www.adventuremark.co.uk

BEAUMANOR ACTIVITIES

Has met the necessary standards for the safe delivery of
adventure activities as defined by the
Adventure Activities Industry Advisory Committee.

Elsbeth Mason, Chair (AAIAC)

Abseiling	Kayaking
Archery	Leap of Faith
Artificial Climbing Wall	Orienteering
Bushcraft	Survival Skills
High Ropes Courses	Team Building
Jacobs Ladder	Zip Wires

Date Issued : 30th September 2024

Expiry Date : 30th September 2026

Certificate No : AAA101208



Council for
Learning Outside the Classroom

Learning Outside the Classroom Quality Badge

Awarded to:

BEAUMANOR ACTIVITIES

This organisation has therefore pledged to:

- Engage in an ongoing process to sustain high quality learning outside the classroom
- Meet all of the Learning Outside the Classroom Quality Badge indicators

Dr Anne Hunt

Chief Executive, Council for Learning Outside the Classroom

Certificate no. **101804**

Date issued: **30/09/2024**

Expiry date: **30/09/2026**

www.lotcqualitybadge.org.uk

Date: 01 October 2025
My Ref:
Your Ref:
Contact: Mr. J R Colford
Phone: 0116 305 6516
Email: james.colford@leics.gov.uk

To whom it may concern,

LEICESTERSHIRE COUNTY COUNCIL - INSURANCES

Employers' Liability, Public Liability and Officials Indemnity risks are covered with AXA and others.

The policy number is P25CASLFG00353 and will next renew on 1 October 2026. The limit of indemnity is £50 million in respect of Public Liability, £50 million in respect of Employers' Liability and £10 million in respect of Officials Indemnity.

The policy extends to include activities of the Council anywhere in the UK.

It is not the Council's policy to provide copies of the insurance document because of its size and complexity. I trust therefore that this letter will be satisfactory for your purposes.

In the event of a claim, the letter of claim should be directed to the Insurance Section, Financial Services in the Corporate Resources Department here at Leicestershire County Council.

Yours faithfully,



James Colford
Technical Underwriting Manager

Corporate Resources

Leicestershire County Council, County Hall, Glenfield, Leicestershire LE3 8RB
Email: resources@leics.gov.uk

Declan Keegan, Director of Corporate Resources
www.leics.gov.uk